



American Society of Legislative Clerks & Secretaries 2009 ASLCS Host Committee



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We are asking for your assistance in an effort that will bring legislative staff leaders from across the nation to Washington state. The American Society of Legislative Clerks & Secretaries (ASLCS) is holding its 2009 Annual Meeting and Professional Development Seminar in Seattle.

ASLCS is the oldest and largest staff section within the National Conference of State Legislatures (NCSL) and is composed of Secretaries of the Senate and Clerks of the House, and members of their respective staffs. ASLCS was founded in 1943 to improve legislative administration and establish better communication among clerks and secretaries throughout the United States and its territories. From its small beginnings, the Society has grown to include an active membership of more than 350 principal clerks and secretaries and legislative staff. The annual meeting typically draws about 250 participants from throughout the United States and includes representatives from Canada, Mexico, Central America, South Africa, and Australia. In short, this is a wonderful opportunity to showcase our state for visitors who can take the word home of what a great place Washington is to visit.

As the Host state, we are responsible for organizing the conference and raising funds to cover the cost of food, refreshments, and educational events and materials. Our budget calls for approximately \$100,000. Your monetary or in-kind contributions will ensure a first-rate meeting and will be recognized at the conference. All contributions are tax deductible.

Please make checks payable to:

- **NCSL**

OR, for 501c-3 deduction to:

- **NCSL Foundation for State Legislatures**

(in either case, noting on the memo line **ASLCS Special Meetings Fund**)
and send to:

ASLCS Host Committee
C/O Secretary of the Senate
P.O. Box 40482 / LEG 309
Olympia, Washington 98504-0482

We hope we can count on your help to make this upcoming meeting a memorable one. If you have any questions about the ASLCS meeting in Seattle in September of 2009, please do not hesitate to contact us.

Thank you!